

## **Instruction Team Meeting Minutes**

**October 25, 2017**

Present: Anne, Nashieli, Lili, Kirsten, Lauren

Absent: Andy, Diana (on leave)

Meeting convened at 2:00pm

### **1. Meeting with Dean Joyce Garnett**

- a. Anne will meet with Dean Garnett on Thursday (10/26) to talk about the team's direction and goals. She will share the draft Instruction Plan and ask the dean for feedback.
- b. Other discussion topics will include; the role of instruction and how it fits in with ARL's vision, responsibilities for an undergraduate experience librarian, support needs of the team, a credit course similar to the LIB 201 proposal from 2014, and how to bring teaching into scholarship.

### **2. ENGL 1030 Update**

- a. Lauren showed the team her completed video of students talking about what librarians can do for them. The team liked it, and future videos that Lauren will make include interviewing ENGL1030 instructors and students to get feedback about the impact of having library instructors teach the classes.
- b. ENGL1030 faculty have been contacted about either being interviewed for inclusion in a promotional video or participating in a focus group. Transcription options for the focus group recordings are being considered, and once the sessions have been analyzed, a more targeted group will be interviewed. Further questions will be asked about the structure and impact of the librarian-led sessions.
- c. The format of the 45-minute focus groups needs to be finalized, but will likely have no more than six questions, and may involve a card sorting activity.
- d. In addition to feedback from the focus groups, library instructors have been doing peer reviews, self-reflections and surveys of their ENGL1030 sessions to gather material that could potentially be written up for a conference presentation in the spring.

### **3. Teacher Forums**

- a. Anne will present a Teacher Forum on Faculty Learning Communities on November 17 at 1pm.
- b. Anne will attend the Southeastern Library Assessment Conference in November, and may do a presentation on that conference in December.
- c. Team members should Inform Anne of suggestions for other topics to present at the Teacher Forums.
- d. Diana conducted a WebEx trial and the results were not very good. Anne will talk to Clemson Online about WebEx next week, as we may consider continuing our use Adobe Connect instead of changing over.

### **4. Graduate Student Workshops**

- a. These will conclude on November 8. They have not been well attended, and the Grad 360 workshops as a whole have been struggling with attendance. There are only two trainers for that program now, Chris Poole and Jan Lay.
  - b. Anne recently met with the Clemson Online Advisory Board to discuss quality teaching online.
  - c. Allyson Davis will do a peer review of one of Anne's online session next month.
  - d. Clemson will be implementing a new university wide training management system called Bridge, starting this week.
5. Other Business
- a. By fall 2018, the team expects to have some good facts from our ENGL1030 initiatives, great conference presentations, and videos we can use at New Faculty Orientation to highlight faculty talking about the benefits of working with library instructors.
  - b. Nashieli has submitted two proposals for conferences. One is for a scholarship of teaching and learning conference, and the other is for a graduate librarian conference.
  - c. Graduate orientation will be held on January 8, 2018. The libraries will be tabling at the event in the morning and conducting a session in the afternoon.