

PRO-DEV CALENDAR offered by the Office of Human Resources SEPTEMBER 2019

One-stop shop for monthly professional development opportunities from the Office of Human Resources

Date	Day	Course/Program Offering	Time	Location	Series or Course	Register	Learn more
9/4/2019	Wednesday	Staff Performance - Completing My Performance Evaluation (Employees)	8:30 - 9:30 a.m.	Webinar - On Your Computer	Employee Performance Management Series	Register Here	Learn More
9/4/2019	Wednesday	Staff Performance - Completing Performance Evaluations (Supervisors)	10 - 11:30 a.m.	Webinar - On Your Computer	Supervisor Performance Management Series	Register Here	Learn More
9/5/2019	Thursday	Supervisor Training Series - Building an Effective Team	8:30 a.m. - 12 p.m.	Administrative Services Building Training Room	Supervisor Training Series	Register Here	Learn More
9/5/2019	Thursday	Financial Literacy Series - Creating a Budget	11 a.m. - 12 p.m.	Cooper Library - Room 309	Financial Literacy Series	Register Here	Learn More
9/5/2019	Thursday	Financial Literacy Series - Creating a Budget	1 - 2 p.m.	Cooper Library - Room 309	Financial Literacy Series	Register Here	Learn More
9/9/2019	Monday	Tiger Talent Training	8:30 - 9:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/10/2019	Tuesday	Position Description (PD Form) Workshop	9 - 10:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/11/2019	Wednesday	Stay Interview Training	8:30 - 11:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/11/2019	Wednesday	Staff Performance - Planning My Performance Year (Employees)	8:30 - 9:30 a.m.	Webinar - On Your Computer	Employee Performance Management Series	Register Here	Learn More
9/11/2019	Wednesday	Staff Performance Planning for Supervisors	10 - 11:30 a.m.	Webinar - On Your Computer	Supervisor Performance Management Series	Register Here	Learn More
9/11/2019	Wednesday	Lean White Belt Training	1 - 4 p.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/12/2019	Thursday	Supervisor Training Series - How to be a Rockstar Supervisor (Supervision 101)	8:30 a.m. - 12 p.m.	Administrative Services Building Training Room	Supervisor Training Series	Register Here	Learn More
9/12/2019	Thursday	Financial Literacy Series: Tomorrow in Focus	11 a.m. - 12 p.m.	Cooper Library - Room 309	Financial Literacy Series	Register Here	Learn More
9/12/2019	Thursday	Financial Literacy Series: Tomorrow in Focus	1 - 2 p.m.	Cooper Library - Room 309	Financial Literacy Series	Register Here	Learn More
9/12/2019	Thursday	Tiger Talent Training	1 - 2 p.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/13/2019	Friday	Content Creation: Becoming an Author in Tiger Training	10:30 - 11:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/16/2019	Monday	Leadership Certificate Series: The Keys to Effectively Managing Employee Performance	2 - 3 p.m.	Webinar - On Your Computer	Program: Deer Oaks 2019 Leadership Certificate Webinar Series	Register Here	Learn More
9/18/2019	Wednesday	Supervisor Training Series - Championing the Staff Performance Management Process	8:30 a.m. - 12 p.m.	Administrative Services Building Training Room	Supervisor Training Series	Register Here	Learn More
9/19/2019	Thursday	Interviewing Tips and Tricks Workshop	9 - 10:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/23/2019	Monday	Staff Performance - Planning My Performance Year (Employees)	1 - 2 p.m.	Administrative Services Building Training Room	Employee Performance Management Series	Register Here	Learn More
9/23/2019	Monday	Staff Performance Planning for Supervisors	2:30 - 4 p.m.	Administrative Services Building Training Room	Supervisor Performance Management Series	Register Here	Learn More
9/24/2019	Tuesday	Supervisor Training Series - Mingling with Misconduct: Performance and Discipline	8:30 a.m. - 12 p.m.	Cooper Library - Room 416 "Brown" Room	Supervisor Training Series	Register Here	Learn More
9/26/2019	Thursday	Supervisor Training Series - Motivating and Developing Employees	8:30 a.m. - 12 p.m.	Administrative Services Building Training Room	Supervisor Training Series	Register Here	Learn More
9/27/2019	Friday	Content Creation: Becoming an Author in Tiger Training	10:30 - 11:30 a.m.	Administrative Services Building Training Room	Course	Register Here	Learn More
9/27/2019	Friday	Employee Engagement: How to Become an Effective Coach - A Key to Employee Engagement	1 - 2 p.m.	Webinar - On Your Computer	Deer Oaks Employee Engagement Webinar Series	Register Here	Learn More
9/30/2019	Monday	2019 Open Enrollment Sneak Peek	11 a.m. - 12 p.m.	Administrative Services Building Training Room	Financial Literacy Series	Register Here	Learn More
9/30/2019	Monday	2019 Open Enrollment Sneak Peek	1 - 2 p.m.	Administrative Services Building Training Room	Financial Literacy Series	Register Here	Learn More
9/30/2019	Monday	Stress Management: The Four Keys to Handling Pressure	1 - 2 p.m.	Webinar - On Your Computer	Deer Oaks Stress Management Webinar Series	Register Here	Learn More
Available Now!		Building Positive Relationships at Work (Pre-recorded Webinar)	Pre-recorded Webinar	Webinar - On Your Computer	Program: 2019 P.O.W.E.R. Hours by Faculty and Staff Relations	View Now	Learn More

All Pro-Dev courses are subject to cancellation. The course instructor will notify all registered participants if there are any changes to the scheduled course.

To sign up for our monthly Pro-Dev Calendar email notification or if you have questions about video conferencing into a session, please send an email to amstric@clemsun.edu.

A PDF version of the Pro-Dev Calendar to download, print and share is also available [HERE](#).

To view more training and development opportunities, please visit our website: <https://www.clemson.edu/human-resources/talent-and-org-dev/index.html>

To view last month's Pro-Dev calendar, please use the following link: <http://media.clemson.edu/humanres/training/Pro-Dev-by-HR-Calendar-August-2019.pdf>

For additional questions, please contact Ask-HR: <https://www.clemson.edu/human-resources/contact/index.php>



Clemson University Seniors College
Comprehensive Professional Development for
Graduate Students and Practices